

LEAGUE OF WOMEN VOTERS OF DANE COUNTY
BOARD MEETING
April 16, 2014

Members Present: Presidents Ingrid Rothe and Kathy Fullin, Lois Kiggens, Kathy Johnson, Helen Horn, Mary Conroy, Barbara Mortensen, Sybil Better, Gail Bliss, Karen Gunderson

President Rothe called the meeting to order at 1:00 p.m.

Secretary's Report: Bliss moved and Conroy seconded approval of the March minutes. Unanimously approved.

Treasurer's Report: Conroy presented the treasurer's report. She noted that line 5000 Rent did not include the past two months rent, as the report was prepared before the new lease with Ronald McDonald House (RMH) was signed. The rent has now been paid. \$700 was received from the Candidates' Answers mailing. A return envelope and request for donation was included in the mailing. The line 4100 Grant of \$5,500 has not been fully spent. \$2,000 will be carried to next year.

President's Report:

- a. The July board meeting is set for July 16, 2014 at 1:00 p.m.
- b. Each board member should write details about their position in regard to contact names, phone numbers, and email information for the people they interact with. Other information could also include deadlines and any other items that would be important for a person taking that position to know. The deadline for submitting this information is May 28, 2014 in order to have it ready for new board members at the joint board meeting on June 18, 2014.
- c. The date of the April 2015 Issues Forum is April 1.
- d. Ploeser worked diligently over the weekend to install the new *Access* software. The new software will run simultaneously with the old *Excel* software until we can be sure the new system is running properly. Elaine is very pleased with the new system, as it is much easier to use the database.
- e. We reviewed the proposed *Dues/Member Interest* sheet and approved it with some minor changes.
- f. A court hearing was held regarding the proposed change of the Ogg Trust from a *trust-in-perpetuity* to a *unitary trust*. No decision has been issued yet.

Vice President's Report: Now that the new lease with RMH has been signed Better and Fullin have been reviewing the two sub-leases with PSR and TMI. The current rent paid by PSR is \$192/mo including utilities and cleaning and has not been raised for many years. Based on the proportion of square feet that PSR occupies plus a proportionate share of utilities and cleaning, Fullin has calculated that a rent of \$260/mo would be fair. TMI currently pays \$96/mo and since it only uses enough space for a desk we could continue with that rent. Better and Mortensen will review the lease terms.

Bulletin: No report.

Fundraising Report: \$6,645 was raised from 70 members in the *Valentine's Day* appeal according to Horn. \$725 was received to date from the *CA* appeal. The letter for the *May Challenge* appeal will go out next week. There was discussion about whether to enclose a stamped return envelope in our appeals. In the *Valentine's Day* appeal 225 letters were sent with stamped return envelopes. Of the 70 replies 64 were in our envelope and 6 people used their own envelopes. It was decided that we would use stamped envelopes in the next *Valentine's Day* appeal.

Membership Report: No report.

Publicity Report: Kiggins stated that the publicity person should be a member of the Program committee since so much publicity revolves around that. Elaine needs to be involved as well since she receives phone calls pertaining to our events.

Voters' Service: Bliss handed out *City of Madison Special Registration Deputy* information. She discussed her experiences as part of the *SHINE* project to register homeless people. The consensus is that we should concentrate on registering in the high schools. Helping homeless people get documents to register is very labor-intensive whereas we could register more voters at the schools. Address verification is a big issue for people without proof of current address.

Program: Johnson discussed her plans for the Annual Meeting. Fullin said we must pay close attention to time during the meeting. She hopes to have the voting completed for the proposed budget, Nominating Committee report, and selection of delegates for the LWWI Annual Meeting by 8:15. That will leave 3 minutes per person for the board reports. The September Issue Forum will be Sept. 10, 2014. The topic is *Race to Equity*.

Old Business: None

New Business: None

The meeting adjourned at 3:03 p.m.

The next meeting is May 21, 2014 at 1:00 p.m.

Respectfully submitted,
Barbara Mortensen, Secretary