



June 7, 2021

The League of Women Voters of Dane County has reviewed the agenda for the June 10 PCOB meeting and the minutes for the May 27 meeting.

It would be very helpful to have more detail about the proposed agenda items. There is no text under Legistar Item # 65814, *Debrief CCEC Discussion and Vote on Recommended Edits to Independent Police Monitor Class Description*. Nor is there any text associated with Legistar item # 65815, *Recruitment and Stakeholder Engagement Strategy*, although the Board Chair made a presentation on this topic at the May 27 meeting.

The absence of documentation makes it extremely challenging for Board members to prepare for the discussion, and for members of the public to understand the discussion and decisions made by the Board.

The minutes of the 5/27/21 meeting similarly provide minimal detail. For instance, Legistar item # 65634, *Chair's Update: Recap of the May 19 PCOB Executive Committee Meeting*, has no text. The minutes do not even list the sub-topics covered in the update—the reader must find the original agenda in order to see them. If a reader tries to find minutes of the PCOB Executive Committee meeting, in order to understand what was presented, the PCOB Executive Committee does not seem to be listed in the dropdown menu in Legistar for Boards, Commissions, and Committees. Although the PCOB Executive Committee can be found on the city clerk's meeting website, minutes have not been posted for the Executive Committee meetings since January.

At the May 27 PCOB meeting, a PowerPoint and a document were made available via shared screen, but these were not made available in advance in the agenda. Nor are either of them included in the minutes. Board members and members of the public could not review the documents prior to the meeting or on their own during or after the meeting. Reviewing a document via shared screen is much less satisfactory than having the ability to review the document prior to the meeting and follow the discussion via electronic copy on the participant's own computer or a copy printed by the individual.

The League of Women Voters urges the members of the PCOB and city staff to ensure that materials are made available for review prior to the meeting, and that documents that are discussed at a meeting are linked to the agenda and minutes. We would recommend that additional city resources be devoted to staffing the PCOB, because it is obvious that the current model does not offer adequate staff support to allow members of the public or members of the PCOB to understand the deliberations and decisions of the PCOB.

Thank you for your consideration.

A handwritten signature in black ink that reads "Christine Clements". The signature is written in a cursive, flowing style.

Christine Clements
President