

Minutes
League of Women Voters Dane County
May 10, 2023 Board Meeting (Zoom)

Rev 7/12/23

Approved by LWVDC Board 7/12/23

Attendees: Barb Feeney, Sue Jennik, Lili Crane, Sue Fulks, Jill Jokela, Marjorie Schuett, Jean Jacobson, Executive Director Wendy Hathaway

Guests: Kimmy Rooney

A. Call to Order 5:33pm (Feeney)

B. Approval of Agenda

Motion to approve agenda, made by Jacobson and seconded by Schuett. All are in favor, none opposed. **Motion carries.**

C. [Approval of Minutes](#)

Motion to approve Minutes, made by Fulks and seconded by Jacobson. All are in favor, none opposed. **Motion carries.**

D. [Treasurer's Report](#) (Jacobson)

LWVDC received a \$3,000 planned giving gift. MTF draw of \$10,000 against the 4.5% withdrawal will be taken in May. Remaining allowable withdrawal can be taken by the end of December. We need to raise \$23,000 in May and June to be able to hit our Annual estimate. Lively Issues revenue and expenses are likely to be a wash.

E. Continuing Business

1. Strategic Planning Wrap-Up Part 2.

a. Discussion of amendments to Strategic Plan.

b. **Motion to approve the Strategic Plan as amended at this meeting**, made by Sue Jennik and seconded by Lili Crane. All are in favor, none opposed. **Motion carries.** (Feeney keeps track of the specific amendments on her copy of the Plan)

2. Finance (Jacobson)

a. **Motion to adopt the following policy and incorporate it into the Finance Committee policies as of May 1, 2023: (insert policy)**, made by Jacobson and seconded by Fulks. All in favor, none opposed. **Motion carries.**

b. The Finance Committee has reviewed the proposed policy change and the Finance Advisory Committee has approved the policy change. The current balance of the MTF is \$630,000.

3. Programs/Advocacy (Jennik)

- a. The Legislature has passed for a 2d time a Joint Resolution to amend the state constitution to prohibit the Governor from allocating federal funds without Legislative approval. The Legislature may also seek to add questions to the spring ballot concerning issues the Governor has vetoed.
- b. **Motion to allow amendment of the 2023-2024 Program Plan to include state constitutional amendments and ballot questions**, made by Jennik and seconded by Jokela. All are in favor, none opposed. **Motion carries.** Jennik will also make this motion at the Annual Meeting.

F. New Business

1. Report on leadership development work(Rooney)

Power Point

https://docs.google.com/file/d/1vPyvRH7v-Xqk-5-Wcuh-XPo4J-oZla1p/edit?usp=docslist_api&filetype=mspresentation

2. Approval of Delegates to LWVWI Annual Meeting (Feeney)

Motion to approve Janine Edwards, Barb Feeney, Sue Jennik and Carlene Bechen as delegates to the 2023 LWVWI Annual Meeting, made by Jacobson and seconded by Fulks. All are in favor, none opposed. **Motion carries.**

3. Updates to Employee Handbook (Hathaway)

Motion to amend the Employee Handbook as follows:

In Section 2:

Inclement Weather: It is the policy of LWVDC to remain open during most periods of inclement weather; however, where extraordinary circumstances warrant, the Executive Director reserves the right to close the facility; the decision whether to close or remain open will be made no later than 8:00 a.m. and will be communicated to members and other staff.

The office at 720 Hill Street will close when Madison Metropolitan School District cancels classes in cases of extreme cold, snow, or other hazardous conditions.

If the facility is closed during regular open business hours, staff are expected to work remotely or they may elect to use available paid time off or take leave without pay.

In Section 5: Add Juneteenth (Observed) as a paid holiday.

Made by Schuett and seconded by Jennik. All are in favor, none opposed. **Motion carries.**

G. Adjourn

Motion to Adjourn, made by Jennik and seconded by Jokela. All are in favor, none opposed. **Motion carries.**

