

**Minutes**  
**Board of Directors**  
**League of Women Voters Dane County**  
**March 8, 2023 Board Meeting**

Attendees: Barb Feeney, Jean Jacobson, Mara Eisch, Sue Jennik, Lili Crane, Beth Fultz, Jill Jokela, Marjorie Schuett, ED Wendy Hathaway

Guests: Kimberley Rooney, McKenzie Zdrale

- A. Call to Order (Feeney) 5:33 p.m.
- B. Group Norms. Read aloud. [Group Norms Agreement](#)
- C. Treasurer's Report (Jacobson) See report below
1. February 2022 was the same as February 2023: revenue down, expenses typical
- D. Approval of Minutes
1. **Motion to approve February 8, 2023 Minutes**, made by Jacobson, second by Eisch. All are in favor, none oppose. **Motion carries.**
- E. Approval of Agenda
1. **Motion to Approve Agenda** made by Jennik, second by Jacobson. All are in favor, none opposed. **Motion carries.**
- F. New Business
- Board Development (Rooney)
    - Focus last semester was Membership Development. Focus this semester is on Leadership.
    - How to move from a working board whose workload is unsustainable to a high-functioning strategic board.
    - [Slides \(PDF\)](#)
  - 2. High-Level Review of draft budget and discussion (Jacobson)
    1. Focus on Consolidated Tab
    2. Based on the Revenue and Expenses assumptions made for the 23-24 budget, we will have a deficit of \$100,000. MTF withdrawals could cover \$95,000 of the deficit.
    3. Concerns about Revenue figure: 1. It assumes \$57,000 in 23-24 fundraising, 2. It assumes \$12,000 in grants that we don't have lined up at this time, and, 3. We still need to raise \$35,000 in 22-23, but will not have a May challenge fundraiser.

4. Expenses in draft budget are up due to added positions/consulting: part-time bookkeeper volunteer or hire/service, communications intern, Voter Service interns. Domain budget 21-22 \$20,187, 22-23 budget 27,779.
5. ED looking at 3 large grant funds. Requests \$2,000-3,000 for fundraising training. Believes more staff needed to take on board work.
6. MTF Withdrawal tab. Initial plan was to pay 100% of ED's salary the 1st year,  $\frac{2}{3}$  the 2d year and  $\frac{1}{3}$  the 3rd year. Instead, ED's salary was paid from the money market account because there was nominal interest paid: 1st year \$30,000, 2nd year \$60,000, 3rd year \$66,000, 4th year \$10,000.
7. Feeney: need membership approval of Budget
8. Jennik: consider 1. having levels of membership, and, 2. Using Lively Issues Luncheon as a fundraiser.

3. Review of Proposed Bylaw Changes and organizational chart moved to April.

4. Report from Nominating Committee will be in mid-March

5. Defender of Democracy award (Jennik)

**Motion to approve Jennik's proposal for award winner**, motion by Jennik second by Jokela. All are in favor, none opposed. **Motion carries.**  
(Name of winner not to be announced until luncheon)

#### G. Continuing Business

1. Executive Director (Hathaway)

- Process for amending Employee Handbook? Feeney will discuss with Clements. Jennik believes Board should approve process.
- Process for Annual Board meeting?

2. President (Feeney)

- See report below
- April board packet will include ED priorities. April board meeting will be in-person and will wrap up strategic planning, budget, and member mailing,

#### H. Adjourn

**Motion to adjourn**, by Jacobson, second by Jokela. All in favor, none opposed.  
**Motion carries**